

Hamilton Permit Submission Checklist

Acadia Drafting - Ontario 2026

The Hamilton permit review process, step by step

- 1

Prepare a complete set of permit drawings and forms
Site plan, floor plans, elevations, sections, and code details. Complete beats fast.
- 2

Submit the application to the City of Hamilton
File in person or through the online portal with every required document.
- 3

Pay the permit fees
The City sets the fee by project type and size. Nothing moves until it is paid.
- 4

Plan examiner reviews for code and zoning
Drawings are checked against the Ontario Building Code and your lot zoning.
- 5

Address any review comments in one clean pass
Fix every flagged item and resubmit the full set at once to avoid restarting the clock.
- 6

Permit issued, then book mandatory inspections
Call for each inspection before you cover up footings, framing, or insulation.

Hamilton permit guideline ranges (2026 estimates)

House plan-review service target	about 10 business days
Accessory structure or deck permit	roughly \$150 to \$500
Interior renovation or basement	\$300 to \$900
Home addition	\$800 to \$2,500+
New single dwelling	\$2,500 to \$7,000+

Need code-ready permit drawings for a Hamilton project? Request a quote at acadiadrafting.ca/get-a-quote