

Who Can Prepare Your Permit Drawings (Ontario)

Acadia Drafting - Homeowner Guide 2026

Match the Qualification to the Building

1 Qualified designer (BCIN)

Can prepare and submit drawings for houses and small buildings within their category.

2 Licensed architect

Required for large or complex buildings and for drawings that must be sealed.

3 Professional engineer

Seals structural and engineered systems such as beams and foundations.

4 Homeowner

May design their own home in limited cases, but the drawings must meet the code.

Before You Hire

1 Start with the building

The size and complexity decide who is allowed to prepare the drawings.

2 Ask for the submission checklist

Your building department lists the exact drawings the permit needs.

3 Confirm registration

A designer should hold a valid BCIN for the category of your project.

4 Plan for seals early

If one part needs an engineer, coordinate it before you submit.

Questions? Visit acadiadrafting.ca to get in touch.